

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER :: DARRANG :: MANGALDAI
(ADMINISTRATION BRANCH)

NO. DAN - 27/2012/150

Dated Mangaldai, the 15th May, 2018.

NOTIFICATION

INFORMATION MANUAL OF THE OFFICE OF THE DEPUTY COMMISSIONER, DARRANG FOR 2018
(UNDER SECTION 4 (1) (B) OF THE RIGHT TO INFORMATION ACT, 2005).

In pursuance of the provisions contained under section 4 (1) (b) of the Right To Information Act, 2005, the required information is published for general information in the Information Manual of the office of the Deputy Commissioner, Darrang and given herein below :-

CHAPTER - I

PARTICULARS OF THE ORGANIZATION, FUNCTIONS AND DUTIES:

Works of the office of the Deputy Commissioner, Darrang functioning with different branches which are recognized as below:

1. Confidential (MCD)
2. Magistracy (DMG)
3. Administration (DAN)
4. Transformation & Development (DDP)
5. Planning including SDPL & DUDA (DPL)
6. Election (DEL)
7. Excise (DEX)
8. Nazarat & Stationery (DNZ / DFS)
9. Bakijai (DNB)
10. Census (DCN)
11. NRC
12. Personnel including Accounts (DPN / DPF)
13. Registration (DRD)
14. Land Records (DRKG)
15. Land Reforms (DRC)
16. Land Acquisition (DRAQ)
17. Land Revenue (DRTN)
18. Land Settlement (DRS), Encroachment (DRS/EC)
19. Disaster Management (DDM)
20. Fishery (DRF)
21. Food, Civil Supplies & Consumers Affairs (DMS)
22. District Treasury (DTM)
23. Zila Sainik Board (ZSW)
24. Home Guards & Civil Defence (MHG)
25. E- District Project & Public Facilitation Centre
26. E-Governance & I T Branch
27. Issue and Receipt Branch

(1) Confidential Branch:

1. Matters of emergency nature, etc.
2. Confidential matters relating to various branches / departments.

(2) Magistracy Branch:

1. Matters relating to maintenance of security, law and order in the district.
2. Matters under Cr.P.C. and amended provisions and promulgation of prohibitory orders.
3. Prosecutions sanction.
4. Conduct of Government cases in various courts.
5. Administration of the Code of Criminal Procedure, 1973 and subsequent amendments.
6. Reports and returns to High Courts.
7. Matters relating to MACT cases.
8. Verification of Character and Antecedents.
9. Complaints against police inaction / non-cooperation.
10. Matters relating to Police Stations / Thana Level Committees
11. Matters relating to Communal Harmony.

